

Hopton Castle Parish Meeting: Item 5 Financial report

A. Annual Governance Statement: accountability return

Thanks to Anne and Jane for completing most of the paperwork associated with this issue. In short, what it means is that as a small organisation with gross income and expenditure for 2017/18 of less than £25000, we don't have to have an external review provided we have certified ourselves as exempt and returned a completed Certificate to the external auditor appointed to look after us. Because we had missed the first deadline (due to changes in their system, not ours) they were prepared to accept **our completed certificate, which has to be agreed by this meeting** and duly minuted. See page 3. The meeting also has to **approve the contents of page 5 – the Annual Governance statement.**

B. Bank account signatories

New Bank Mandate forms have been lodged with Barclays, removing Anne Williams as a signatory, adding Jon and Gill Allen, and retaining John Williams and Veronica Mellings.

C. Finance update

The information provided at the AGM is unchanged, see below. The current balance of £740.32 can be assigned as £474.5 (designated for expenditure on defib issues) and £265.82 for general parish matters.

Hopton Castle income and expenditure

from April 2017

DATE	Description	OUT	IN	Balance
1.4.17	General			326.86
10.7.17	Music 1		300.5	627.36
6.3.18	Music 2		211	838.36
16.3.18	Nat Lottery		3850	4688.36
24.4.18	Box repairs	61.04		4627.32
25.5.18	CH Trust	3725		902.32
25.4.18	CHT - maintenance	324		578.32
24.4.18	CHT from Bedstone		162	740.32

Gill Allen 13/9/18